FALGUNI SHAH

IT Professional with 24 years of experience as an ICT Teacher in IGCSE board, Senior Faculty in private institute, External Trainer for Gujarat Government Employees and Visiting Faculty in BBA college. My greatest strengths are hard work and accepting challenges. I am interested in working a stable institute that will encourage my growth and development to be the most efficient and effective employee I can possibly be.

Personal Information:

Address:
Andheri (E),
Mumbai-400059
MH, India

Email :
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Technical Skills

Programming Languages:

C, C++, JAVA, VB.net, Scratch, SQL, PL/SQL, Python, Unix scripting, Algorithm, Data Structure, Game development using Scratch,

Python Libraries:

NumPy, OpenCV, Pandas, TKinter

Web Technologies:

HTML, CSS, JavaScript, Web Expression

Databases:

Oracle 9i, MS-Access, Visual Foxpro

Frontend Application:

Oracle Forms, VB Forms

Operating System:

Windows 13, Window NT

Objective:

Seeking a position as a IT Faculty/Computer Trainer in an organization that will allowing me an opportunity to implement my knowledge to shape up the next generation and also encourage my growth and development in my field.

Experience

2023-Present — **Private International Tutor**

Freelancing
FILO Edutech Online Teaching Platform

- Provide online training of ICT / CS subject of IGCSE , AS/A LEVEL board to international students
- Design content, test paper for the students

The TuitionE Online Teaching Platform

- Provide online training of ICT / CS subject of IGCSE board to international students
- Design content, test paper for the students

OurselfStudy Online Teaching Platform

- Provide offline training of CS/IT subjects of A and AS Level of Cambridge Board.
- Design content, test paper for the students

2021-Present — **Content Developer and Coding Tutor**

Freelancing
JOYWORLD Online Coding Platform

- Provide training of Python, Java and Web development to national students in very interactive and easy way.
- Train and guide the teachers
- Develop content for the teachers and students
- Organize the bootcamp event for the students
- Design indexing of each course
- Create quiz and assignments for the students

2017-Present — **IT TRAINNER/ICT TUTOR**

Freelancing

- Provide training of computer subject to national and international students for all board(IGCSE, CBSE, ICSE,HSC) and Engineering students .
- Provide training in web technologies, programming languages, databases and guide them in the project.
- Provide training online / offline.
- Helped and teach international students for ICT and engineering subjects.
- Design materials and conduct test papers

2021 — **Freelance ICT Author**

Kognity AB, Sweden
Freelancing (April 2021 – July 2021)

- Writing course content of ICT of IGCSE board for the digital textbooks

Professional Skills

Team management

Time management

Strong decision making

Classroom management

Behavior management

Lesson planning

Certifications:

- Numpy Certificate

-Great Learning Academy

- JAVA Tutorial Course,
- SQL Course,
- HTML Course
- CSS Course
- Javascript

- SOLOLearn.com

- Advanced Computing Diploma Experts

-Boston Institute

- MCP Certified

-Microsoft

Languages:

- English
- Hindi
- Gujarati

Hobbies:

- Painting
- Sketching
- Music
- Reading

Date of Birth:

15-Feb-1977

Achievements:

"Best Team Award"

By Bombay Cambridge International School, Andheri (E)

publisher published by Kognity.

- Design activity, different types of questions on each sections based on the course content.

Learning key : Time management, Team work, Online work from home platform

2012-2017 **ICT TEACHER (IGCSE)**

Bombay Cambridge International School, Andheri(E)

Roles and Responsibilities:

- Tutored students of secondary section in ICT subject of IGCSE board.
- Trained students in different programming languages – SCRATCH, VB.net, C, C++, JAVA
- **Trained school teachers on different IT technologies**.
- Designed exam papers, worksheets, activity sheets
- Prepared students for Nationwide competitive examination – Cyber Olympiad
- Guide the students in various project through IT.
- Trained institute employees in IT applications.
- Designed e-magazine and presentations for various events in school.
- Developing professional relationships with pupils and staff.
- Engaging students fully in their subject and keep them focused on what they are being taught.
- Managed student's database and designed student's report card.
- Maintained lesson plans
- Continuous research of various developments to facilitate smooth functioning in IT department.
- Develop, maintain and support application programs for students and teachers database
- Developed programs for the institute – School Election program, Sports Day score program, Front-end form for student's mark entry program

2001-2005 **SENIOR FACULTY**

Lakhotia Computer Centre (LCC) – Vadodara

- Trained students to develop program using different programming languages
- Trained students for OCP certification
- **Helped engineering students in their project work**
- **Provided IT training to for government employees in Gujarat Government Sector - PradesikTalim Centre, National Highway Road Sector**.
- Maintaining smooth functioning of computer Networking, Installing different software

2002-2005 **VISITING FACULTY**

Deep Ashwin Bhai Patel BBA college – M S University

- Teach and assist students of BBA college in computer language such as C and C++.
- Supervise student's project work.
- designed exam papers, paper corrections

1998-2000 **SENIOR FACULTY**

Nirman Computer Centre – Lunawada

- Trained students, professional customers in programming languages.
- Trained university students in flow charts, algorithms, data structure in C

1997-1998 **SENIOR FACULTY**

Lakhotia Computer Centre (LCC) – Godhra

- Trained students, professional customers in programming languages.
- Trained university students in flow charts, algorithms, data structure in C
- Managed Novell Network

Education

2014-2016 **Master in Science (M.Sc.) – Computer Science**
Mumbai University, Mumbai, Maharashtra

1993-1996 **Bachelor of Science (B.Sc.) – Computer Science**
S. P. University, Vallabh Vidyanagar, Gujarat

1992-1993 **Higher Secondary Certificate**
Gujarat Secondary Education Board

1990-1991 **Secondary School Certificate**
Gujarat Secondary Education Board